

# City of Rocklin



# Building Division

3970 Rocklin Road Rocklin CA 95677 (916) 625-5120 (Fax) 625-5195

## In-Ground Swimming Pool Submittal Checklist

Jobsite Address: \_\_\_\_\_

**PLEASE READ:** *Please place a checkmark in the Applicant Submitted/Applicant to Check sections by all items that are included in the submittal and a N/A by those items not applicable. All items must be addressed for a complete submittal. (Please note this checklist is a guideline for minimum submittal requirements necessary for the review of proposed construction and permit application. Specific work may require additional documentation. All work must demonstrate compliance with current codes and standards.)*

### DOCUMENTS REQUIRED FOR SUBMITTAL

Building Dept. Use Only.	Applicant Submitted
_____	_____ <b>Application Packet:</b> Completed Application, Project Contact Information, Pool Excavation Disposal Statement, Grading and Erosion and Sedimentation Control Statement, and Owner Builder Verification (if applicable)
_____	_____ <b>Pool Plans:</b> Two Sets of Pool Plans with specifications.
_____	_____ <b>Plot Plans:</b> Two sets of Plot Plans indicating, to scale, all property line dimensions
_____	_____ <b>Erosion &amp; Sediment Control Plans:</b> Two sets of Erosion & Sediment Control Plans
_____	_____ <b>Steel Schedules:</b> Two Sets of Current Steel Schedules (please call for approved schedules). Schedules must be originally signed, sealed and dated by a California registered Engineer.

### ITEMS TO BE SHOWN ON PLOT PLANS

*(Please note plot plans must be to scale.)*

Building Dept. Use Only	Applicant To Check
_____	_____ <b>Setbacks:</b> Pools/Spas (3' side, 3' rear, 5' remaining side) Pool Equipment (3' equipment, 4' to vent on gas pool heating equipment)
_____	_____ <b>Easements:</b> Indicate all easements within property lines, if applicable
_____	_____ <b>Oak Trees:</b> Indicate all oak trees on plot plans, if within path of access or rear yard area.
_____	_____ <b>Pool Barrier Method:</b> Indicate Pool Barrier (Plot plan to specify enclosure, safety cover or pool alarms)
_____	_____ <b>Fencing:</b> Indicate perimeter fence material & height at all sides (5' minimum height) with self-closing, self-latching gates

**-OVER-**

Building Dept. Use Only	Applicant To Check
_____	<b>Reverse Corner Lots:</b> Please indicate if the lot for the above address is a corner lot. Street Side fencing must be accurately indicated.
_____	<b>Landing Requirement:</b> Indicate landing requirements at exterior doors, must be at least 3' x 3' (or decking)
_____	<b>Glazing Requirement:</b> Indicate glazing requirements (Safety glass is required if water's edge is closer than 5' to glazing)
_____	<b>Solar Stubbing &amp;/or Solar Panels:</b> Indicate solar stubbing or submit solar panel certification and specs, if applicable
_____	<b>Gas or Electric Runs:</b> Indicate gas or electric runs for BBQ, fire pits, fireplaces, future spas. ( <b>Contractor</b> to provide run, material and size where applicable and <b>home owner</b> to provide, run, material, size, BTU's or AMPS where applicable)
_____	<b>Overhead Power Line:</b> Please indicate if there are any overhead power lines.
_____	<b>Access:</b> Indicate access (Consult with Engineering at (916) 625-5140 if crossing City landscaping, wetlands, park land, open space, etc. An Encroachment Permit from Public Works, (916) 625-5500, is required to cross or use City property.)
_____	<b>Drainage:</b> Indicate drainage pattern on plot plan using directional arrows
_____	<b>Slopes:</b> Indicate all existing and/ or proposed side and rear yard slopes on plot plan, if applicable. (Grading plan required for all hillside lots.)
_____	<b>Retaining Walls:</b> Indicate existing and/or proposed retaining walls on plot plan, including height, type of material, and distance to pool wall. (Retaining wall calculations may be required.)

I hereby acknowledge that the above-mentioned plan requirements are hereby submitted with my permit application. I fully understand that if the minimum requirements, documents, and plans have not been met, the review, processing and issuing of my permit may take additional time.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Contractor, Authorized Agent, or Owner/Builder)

OFFICE USE ONLY
<input type="checkbox"/> Street Deferral Agreement / Frontage Improvements <input type="checkbox"/> Check FEMA Map <input type="checkbox"/> Check Zoning (historical, open space, etc...)
Permit Processing Notes: <hr/> <hr/>